

SEARCH

STUDIO FOR ENVIRONMENT & ARCHITECTURE

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Photo

Summarized Employment Application Form

POST APPLIED FOR: _____ DATE: _____

NAME: _____ **DATE OF BIRTH:** _____ **MALE / FEMALE**

ADDRESS: _____

PIN: _____

HOME PHONE: _____ **MOBILE:** _____ **EMAIL:** _____

WORK EXPERIENCE:

NAME OF FIRM	DESIGNATION	DURATION	SALARY
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

ACADEMIC QUALIFICATIONS:

NAME OF COLLEGE WHERE PROFESSIONAL DEGREE WAS SOUGHT

YEAR OF GRADUATION: _____ **ADDITIONAL QUALIFICATIONS:** _____

ACADEMIC ACHIEVEMENTS: _____

ADDITIONAL SKILLS: (E.g. MODEL MAKING, PHOTOGRAPHY, PAPERS, ETC.): _____

PROFICIENCY ON A SCALE OF 1 TO 5 IN THE FOLLOWING AREAS:

1 > NO EXPERIENCE 2 > SOME EXPERIENCE 3 > FAIR 4 > GOOD 5 > VERY GOOD

(Circle appropriately, and specify Architecture or Interior Works. Kindly elaborate on a separate paper and attach if necessary)

1. WORKING DRAWINGS (CIVIL / INTERIORS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. MUNICIPAL DRAWINGS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. TENDER DOCUMENTS (CIVIL / INTERIOR)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. PERSPECTIVE HAND DRAWINGS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. SITE SUPERVISION (CIVIL / INTERIORS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. DESIGN OF COMMERCIAL SPACES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. DESIGN OF RESIDENTIAL SPACES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. LANDSCAPE PLANNING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. FURNITURE DETAILING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. ADMINISTRATIVE SKILLS (Letter writing / Emails)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. TIME MANAGEMENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. PRESENTATION DRAWINGS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. COMPUTER SKILLS: AUTOCAD:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REVIT / ARCHICAD:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
POWER POINT:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EXCEL:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PHOTOSHOP:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RECOMMENDATIONS: 1. _____ Relationship: _____ Years Known _____ Contact _____

RECOMMENDATIONS: 2. _____ Relationship: _____ Years Known _____ Contact _____

EXPECTED MONTHLY SALARY: _____ **SIGNATURE:** _____

Kindly email your resume along with your recommendation letters to jobs@se-arch.com